



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 14, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

40 June 14, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AMENDMENT 1 TO CONTRACT NO. 001737 FOR SHOPPING CART RETRIEVAL SERVICES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This action is to amend the contract with California Shopping Cart Retrieval Corp., Inc., for Shopping Cart Retrieval Services in the unincorporated County areas to extend the contract on a month-to-month basis for up to a nine-month period until a replacement contract is awarded.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the work continues to be exempt from the provisions of the California Environmental Quality Act.
2. Approve Amendment 1 to Contract No. 001737 with California Shopping Cart Retrieval Corp., Inc., for Shopping Cart Retrieval Services to extend the contract on a month-to-month basis for up to nine months starting June 30, 2011, at a not-to-exceed amount of \$48,375 until a replacement contract is awarded, for a potential maximum contract sum of \$306,375, and a maximum contract term of 59 months.
3. Authorize the Director of Public Works or her designee to increase the contract amount up to an additional 10 percent of the contract sum for unforeseen, additional work within the scope of the contract, if required.
4. Authorize the Director of Public Works or her designee to execute the amendment upon proper execution by the contractor and approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to extend this service on a month-to-month basis starting June 30, 2011, for up to nine months while the Department of Public Works (Public Works) completes the solicitation process for a replacement contract. The extension of the service is necessary to ensure continuation of as-needed and intermittent shopping cart retrieval services to retrieve all shopping carts from public rights of way within the unincorporated County areas. A Request for Proposals (RFP) was released on February 2, 2011, and Public Works did not receive any proposals by the due date, entailing the need for changes in the scope of work before the release of a new RFP. As a result, this request for an extension of the existing contract is needed to continue these services. When proposals have been received and evaluated, Public Works will recommend a contract award to your Board for continued provision of these services.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested not-to-exceed amount is \$48,375 for the nine-month period plus an additional 10 percent of the contract sum for unforeseen, additional work within the scope of the contract, if required. This amount is based on a monthly amount of \$5,375. Funding for these services is included in the recommended Fiscal Year 2011-12 Road Fund Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 10, 2007, Agenda Item 38, your Board approved Contract No. 001737 with California Shopping Cart Retrieval Corp., Inc., located in Burbank, California, for Shopping Cart Retrieval Services authorizing annual contract expenditures of \$64,500. The contract was for an initial one-year period with three 1-year renewal options for a maximum contract term of four years. Three renewals were exercised. In accordance with the contract's terms, the contract was extended for an additional 60 days commencing on May 1, 2011, without exceeding spending authority. The contract is set to expire on June 29, 2011, and this amendment will extend the contract on a month-to-month basis for up to nine months for a maximum contract term of 59 months. All terms, conditions, requirements, prices, and specifications of the contract will remain unchanged.

The amendment, which is substantially reflected in the Enclosure, will continue the contract's current terms, specifications, and conditions. The Director of Public Works or her designee will execute the amendment in accordance with your Board's authorization and only upon proper execution by the contractor and approval as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378 of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contract services.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid.

GAIL FARBER
Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office

AMENDMENT 1 TO CONTRACT NO. 001737

SHOPPING CART RETRIEVAL SERVICES

THIS AMENDMENT, made and entered into this ____ day of _____, 2011, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and CALIFORNIA SHOPPING CART RETRIEVAL CORP., INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 001737 was entered into between the COUNTY and the CONTRACTOR, on May 1, 2007, to provide shopping cart retrieval services for an initial period of one year commencing on May 1, 2007, with three 1-year renewal options; and

WHEREAS, the COUNTY has exercised all three renewal options and, with the term of the Contract, the COUNTY has extended the contract for a period not to exceed 60 days commencing on May 1, 2011; and

WHEREAS, the parties desire to extend the contract on a month-to-month basis for up to nine months at an amount not to exceed \$48,375, while the solicitation process for a new contract for this service is completed; and

WHEREAS, the CONTRACTOR is willing to provide the service, under the Contract's existing terms and conditions, during the period as extended under this AMENDMENT; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 001737 between them shall be amended as follows:

FIRST: The CONTRACTOR shall provide continuous performance of this Contract commencing on June 30, 2011, on a month-to-month basis up to the maximum period of nine months, unless the COUNTY provides written notice of nonrenewal at least ten days before the last day of any month, in which case this Contract shall expire as of midnight on March 29, 2012.

SECOND: This Contract's not-to-exceed amount for the maximum nine-month period for shopping cart retrieval services is \$48,375 (\$5,375 monthly), or such greater sum as the Board may approve.

THIRD: Except as modified in the AMENDMENT, all terms, conditions, requirements, and specifications of the Contract, shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN
County Counsel

By _____
Deputy

CALIFORNIA SHOPPING CART
RETRIEVAL, CORP., INC.

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name